




Governance Committee Meeting

 **Fri, Jan 17 2020**
10:00am-3:00pm MST

 **Call-In Details**
(888) 808-1254
Code: 1212

 **Meeting Location**
123 Main Street
Conference Room
Anytown, USA

Meeting Agenda

- I. **WELCOME & INTRODUCTIONS**
- II. **REVIEW AND APPROVAL OF MINUTES**
- III. **CEO REPORT**
 - A. Report
- IV. **CONFERENCE & ACTION**
 - A. [Strategic Discussion](#)
 - B. Item 1 (Vote Required)
 - C. Item 2 (Vote Required)
- V. **COMMITTEE REPORTS**
 - A. Executive Committee
 - B. Governance Committee
 - 1. Item 1
 - 2. Item 2
- VI. **OTHER BUSINESS**
 - A. Item 1
 - B. Item 2
- VII. **ADJOURN**



Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

Board members Absent:

- Helen Hughes
- Jack Jacobs

Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

Prior Meeting Minutes Approval

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

Executive Director Summary

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

Fundraising Committee

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

Upcoming Events

Next Board Meeting: April 1, 2018

Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved.

Time adjourned: 5:15pm