

Meeting Minutes: Board of Directors

Date: May 15, 2023

Time: 9:00 AM

Location: Foundation Headquarters, 123 Main Street, Springdale

Attendees:

- Sarah Anderson
- John Thompson
- Emily Roberts
- Michael Patel
- Olivia Johnson
- David Wilson
- Samantha Lee
- Christopher Hughes - Jennifer Carter
- Robert Davis
- Jessica Ramirez
- Mark Evans

Absent:

- Laura Mitchell

Guests:

- Anthony Foster - Rebecca Turner

1. Call to Order

The meeting was called to order at 9:00 AM by Sarah Anderson, the Chairperson of the Board.

2. Approval of Previous Meeting Minutes

The minutes of the previous Board of Directors meeting held on April 20, 2023, were reviewed. John Thompson moved to approve the minutes, and Emily Roberts seconded the motion. The minutes were unanimously approved as presented.

3. Reports

3.1 Chairperson's Report

Sarah Anderson provided a report highlighting the progress made since the last meeting, including recent initiatives, collaborations, and upcoming events.

3.2 Executive Director's Report

Rebecca Turner presented a comprehensive report on the foundation's activities, including updates on programs, fundraising efforts, and community partnerships.

4. Financial Report

Michael Patel presented the financial report, including the current financial status, budget updates, and any noteworthy financial transactions. The report was reviewed and discussed by the board members.

5. Program Updates

Jessica Ramirez provided an overview of recent program activities, milestones, and outcomes. The board members engaged in a productive discussion on program effectiveness and explored opportunities for expansion and improvement.

6. New Business

6.1 Fundraising Event Proposal

Emily Roberts presented a proposal for a fundraising event aimed at raising funds for a specific program. The board members discussed the feasibility, logistics, and potential impact of the event. A decision was tabled for further evaluation and research.

6.2 Committee Updates

David Wilson provided updates on the activities and progress of various committees, including membership, marketing, and governance. The board members were briefed on ongoing committee projects and upcoming initiatives.

7. Other Matters

7.1 Board Member Recruitment

The board discussed the need for new board members to bring diverse perspectives and expertise to the foundation. Jennifer Carter volunteered to lead the recruitment efforts and develop a process for nominating and selecting new board members.

8. Announcements

8.1 Upcoming Community Event

Robert Davis announced an upcoming community event relevant to the foundation's mission and encouraged board members to participate and support the event.

9. Next Meeting and Adjournment

The next Board of Directors meeting is scheduled for June 10, 2023, at 9:00 AM in the Foundation Headquarters. There being no further business to discuss, the meeting was adjourned at 10:30 AM by Sarah Anderson.

Respectfully submitted,

Samantha Lee
Secretary, Board of Directors