



# 📅 Board of Directors Meeting

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## Meeting Agenda

4:00pm (5 min)

I. Establish quorum

4:05pm (5 min)

II. Review & approval of minutes

📄 [Sample-Meeting-Minutes.pdf](#)

4:10pm (60 min)

III. Discussion & action

A. Sub Item

👤 *Carol Clark*

B. Another item (Discuss, Decide)

👤 *Donna Davies*

📄 [Glossary of Conservation Terms.pdf](#)

5:10pm (30 min)

IV. Other business

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5:40pm (5 min)

V. Adjourn