



## Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

Board members Absent:

- Helen Hughes
- Jack Jacobs

### Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

### Prior Meeting Minutes Approval

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

### Executive Director Summary

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

## Fundraising Committee

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

## Upcoming Events

Next Board Meeting: April 1, 2018

## Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved.

Time adjourned: 5:15pm



# Governance Committee Meeting

## Meeting Agenda

10:00am

### I. ESTABLISH QUORUM

(5 min)

#### 1. REVIEW & APPROVAL OF MINUTES

10:05am (5 min)

### II. Sub items (Discuss, Decide)

Si licebit callipho est instrumento quis non pythagoras etiam quidem dicimus erit ipsum tecum. Erit dici constructio pertinacior inquit disserendo est piso iam coercendi in iam haec teneris accesseris atque animus hominis illis illis.

 Carol Clark

 [Annual Operating Plan.pdf](#)

10:10am

### III. DISCUSSION & ACTION

(10 min)

#### 1. sub sub items

 [Fundraising Plan.pdf](#)

(20 min)

#### 2. Another item

10:40am (10 min)

### IV. OTHER BUSINESS

10:50am (1 min)

### V. ADJOURN

## Meeting Participants

Member

RSVP

Attended

Member	RSVP	Attended
Mike Murphy	✓ Yes	✓ Yes
Jack Jacobs	✗ No	✗ No
Donna Davies		
Edward Evans	✓ Yes	✓ Yes
Grace Green		✓ Yes
Lisa Lee		✗ No
Mickey Demo		✓ Yes
Ronald Reid		✓ Yes
Asa Weaver		✓ Yes
Guest	RSVP	Attended
Carol Clark	✓ Yes	✓ Yes
Winn Demo		✓ Yes

question 1

**Outcome: Passed**

**Vote Outcome:**

Passed

**Vote Summary**

Yes	4
No	2
Yes %	66.7%
Abstain	1
Recuse	0

Absent

0

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Did not vote

3