

{ YOUR
LOGO
HERE }

⌚ Resolution to approve something.

Meeting Agenda

- I. ESTABLISH QUORUM (2 min)
- II. REVIEW & APPROVAL OF MINUTES (5 min)
- III. OTHER BUSINESS (45 min)
- IV. DISCUSSION & ACTION (30 min) (Discuss)
 - *Carol Clark*
 - [Organizational Chart.pdf](#)
 - A. Item 1
 - B. Item 2
 - C. Item 3
- V. ADJOURN (1 min)