



# Committee Retreat/ Last meeting of fiscal year

---

## Meeting Agenda

- I. Roll Call (15 min) (Inform)
- II. Consent Agenda: (40 min) (Inform)
  - ⌚ *Donna Davies, Winn Jewett, Heather Demo*
  - A. Approval of Previous Meeting's Minutes (10 min) (Decide)
    - 📎 [Sample-Meeting-Minutes.pdf](#)
  - B. Committee & Staff Reports (20 min)
    - ⌚ *Donna Davies*
    - 📎 [FY17 Annual Report.pdf](#)
    - 1. Finance Committee Report (8 min) (Inform)
      - 📎 [Organizational Chart.pdf](#)
    - 2. Executive Committee Report (12 min) (Inform)
      - ⌚ *Donna Davies*
      - 📎 [Fundraising Plan.pdf](#)
- III. New Business, Discussion Items, & Votes (65 min)
  - A. Item 1- Formalized Trustee Role & Responsibilities (20 min) (Discuss)
    - 1. Vote On Item 1 (10 min) (Decide)
  - B. Item 2- Update On Upcoming Fundraiser (15 min) (Inform)
  - C. Item 3- Strategic Planning Conversation (30 min) (Discuss)
    - 1. Review & Discussion of Strategic Plan, Including Progress Towards Strategic Goals, and Objectives (Discuss)
    - 2. Identification Of Any Necessary Adjustments Or Revisions To The Strategic Plan (Discuss)
- IV. Open Discussion (15 min) (Discuss, Inform)
- V. Adjournment (5 min)