



# 📅 December Meeting

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## Meeting Agenda

6:30am

- I. Roll Call & Attendance (15 min) (Inform)
  - 👤 *Donna Davies*

6:45am

- II. Consent Agenda: (40 min) (Inform, Discuss, Decide)
  - 👤 *Heather Demo*
  - 📄 [Sample-Meeting-Minutes.pdf](#)
  - A. Approval of Previous Meeting's Minutes (10 min) (Decide)
  - B. Committee & Staff Reports (20 min)
    - 1. Finance Committee Report (8 min) (Inform)
    - 2. Executive Committee Report (12 min) (Inform)

7:25am

- III. New Business, Discussion Items, & Votes (65 min)
  - A. Item 1- Formalized Trustee Role & Responsibilities (20 min) (Discuss)
    - 1. Vote On Item 1 (10 min) (Decide)
  - B. Item 2- Update On Upcoming Fundraiser (15 min) (Inform)
  - C. Item 3- Strategic Planning Conversation (30 min) (Discuss)
    - 1. Review & Discussion of Strategic Plan, Including Progress Towards Strategic Goals, and Objectives (Discuss)
    - 2. Identification Of Any Necessary Adjustments Or Revisions To The Strategic Plan (Discuss)

8:30am

- IV. Open Discussion (15 min) (Discuss, Inform)

8:45am

- V. Adjournment (5 min)