



# December Meeting

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## Meeting Agenda

1:00pm

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I. Roll Call & Attendance (15 min) (Inform)

👤 *Donna Davies*

1:15pm

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II. Consent Agenda: (40 min) (Discuss)

👤 *Heather Demo*

A. Approval of Previous Meeting's Minutes (10 min) (Decide)

📄 [Sample-Meeting-Minutes.pdf](#)

B. Committee & Staff Reports (20 min)

1. Finance Committee Report (8 min) (Inform)
2. Executive Committee Report (12 min) (Inform)

1:55pm

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III. New Business, Discussion Items, & Votes (65 min)

A. Item 1- Formalized Trustee Role & Responsibilities (20 min) (Discuss)

1. Vote On Item 1 (10 min) (Decide)

B. Item 2- Update On Upcoming Fundraiser (15 min) (Inform)

C. Item 3- Strategic Planning Conversation (30 min) (Discuss)

1. Review & Discussion of Strategic Plan, Including Progress Towards Strategic Goals, and Objectives (Discuss)
2. Identification Of Any Necessary Adjustments Or Revisions To The Strategic Plan (Discuss)

3:00pm

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IV. Open Discussion (15 min) (Discuss, Inform)

3:15pm

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V. Adjournment (5 min)