



📅 Programs Committee Meeting

📅 **Fri, Aug 11 2023**
7:00pm-8:00pm MDT

📍 **Location**
Conference room A
123 Main St
Zoom Conference
[Join Zoom Conference](#)

Meeting Agenda

7:00pm

I. ESTABLISH QUORUM (5 min) i

👤 *Susan Stewart*

New member introductions

A. (2 min)

New member duties

7:05pm

II. DISCUSSION & ACTION (10 min) 💬

👤 *Carol Clark*

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📄 [FY18 Annual Report.pdf](#)

📄 [Policy Manual.pdf](#)

A. another item

B. sub items

7:15pm

III. REVIEW & APPROVAL OF MINUTES (5 min) 📎

📄 [Sample-Meeting-Minutes.pdf](#)

7:20pm

7:40pm

IV. OTHER BUSINESS (30 min)

7:50pm

V. ADJOURN (2 min)

 *Carol Clark*

Supplemental Meeting Material

 [Strategic Plan.pdf](#)

 [Fundraising Plan.pdf](#)

 [Annual Operating Plan.pdf](#)

FY18 Annual Report



A Sample Non-profit Corporation

Policy Manual



A Sample Non-profit Corporation



Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

Board members Absent:

- Helen Hughes
- Jack Jacobs

Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

Prior Meeting Minutes Approval

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

Executive Director Summary

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

Fundraising Committee

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

Upcoming Events

Next Board Meeting: April 1, 2018

Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved.

Time adjourned: 5:15pm

Strategic Plan

Vision

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Mission

Nulla quis lorem ut libero malesuada feugiat.

Values

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Fundraising Plan



A Sample Non-profit Corporation

Annual Operating Plan



A Sample Non-profit Corporation