



# 📅 Finance Committee Meeting

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📅 **Sun, Nov 27 2022**

4:00pm-5:00pm EST

📍 **Location**

Location TBD

🖥️ **Zoom Conference**

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## Meeting Agenda

4:00pm (5 min)

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I. ESTABLISH QUORUM

4:05pm (10 min)

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II. REVIEW & APPROVAL OF MINUTES

👤 *Donna Davies*

📎 [Sample-Meeting-Minutes.pdf](#)

4:15pm (40 min)

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III. DISCUSSION & ACTION

A. new sub item

B. another (Inform, Decide)

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👤 *Carol Clark*

📎 [Strategic Plan.pdf](#)

📎 [Organizational Chart.pdf](#)

C. another sub

4:55pm (10 min)

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IV. OTHER BUSINESS

5:05pm (5 min)

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V. ADJOURN

5:10pm

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VI. WELCOME & INTRODUCTIONS

A. ESTABLISH QUORUM

(30 min)

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VII. REVIEW AND APPROVAL OF MINUTES

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# 📅 Finance Committee Meeting

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5:40pm

VIII. CEO REPORT



## Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

Board members Absent:

- Helen Hughes
- Jack Jacobs

### Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

### Prior Meeting Minutes Approval

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

### Executive Director Summary

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

## Fundraising Committee

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

## Upcoming Events

Next Board Meeting: April 1, 2018

## Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved.

Time adjourned: 5:15pm

# Strategic Plan

## Vision

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## Mission

Nulla quis lorem ut libero malesuada feugiat.

## Values

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# Organizational Chart



A Sample Non-profit Corporation