

# Governance Committee Meeting

---

 **Sun, Jan 17 2021**

10:00am-3:00pm MST

 **Location**

123 Main Street  
Conference Room  
Anytown, USA

 **Call-In Details**

(888) 808-1254

Code: 1212

## Meeting Agenda

- I. **WELCOME & INTRODUCTIONS**
- II. **REVIEW AND APPROVAL OF MINUTES**
- III. **CEO REPORT**
  - A. Report
- IV. **CONFERENCE & ACTION**
  - A. [Strategic Discussion](#)
  - B. Item 1 (Vote Required)
  - C. Item 2 (Vote Required)
- V. **COMMITTEE REPORTS**
  - A. Executive Committee
  - B. Governance Committee
    - 1. Item 1
    - 2. Item 2
- VI. **OTHER BUSINESS**
  - A. Item 1
  - B. Item 2
- VII. **ADJOURN**



## Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

Board members Absent:

- Helen Hughes
- Jack Jacobs

### Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

### Prior Meeting Minutes Approval

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

### Executive Director Summary

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

## Fundraising Committee

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

## Upcoming Events

Next Board Meeting: April 1, 2018

## Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved.

Time adjourned: 5:15pm