

# Governance Committee Meeting

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 **Fri, Mar 19 2021**

9:00am-11:15am MDT

## Meeting Agenda

### I. ESTABLISH QUORUM

### II. REVIEW AND APPROVAL OF MINUTES

A. Vote Required

### III. DISCUSSION & ACTION

A. Item 1 (Vote Required)

B. [Item 2](#)

C. Item 3

### IV. OTHER BUSINESS

A. [Item 1](#)

B. [Item 2](#)

### V. ADJOURN



## Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

Board members Absent:

- Helen Hughes
- Jack Jacobs

## Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

## Prior Meeting Minutes Approval

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

## Executive Director Summary

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

## Fundraising Committee

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

## Upcoming Events

Next Board Meeting: April 1, 2018

## Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved.

Time adjourned: 5:15pm

## Organizational Chart



A Sample Non-profit Corporation

## Fundraising Plan



A Sample Non-profit Corporation

## Annual Budget



A Sample Non-profit Corporation