# {YOUR LOGO HERE Governance Committee Meeting

**Fri, Oct 15 2021** 

9:10am-11:10am MDT

# **Meeting Agenda**

	9:10am (5 min)
I.	Establish quorum
	9:15am (12 min)
II.	Review & approval of minutes
	<ul> <li>A. Another Item (Discuss, Decide) Lorem ipsum</li> <li><i>Carol Clark</i></li> <li>B. Sub Item</li> </ul>
	9:27am (90 min)
III.	Discussion & action
	10:57am (20 min)
IV.	Other business
	11:17am (5 min)
V.	Adjourn



# Sample Meeting Minutes

Board Meeting Minutes for March 1, 2018

Board members in attendance, and constituting a quorum were:

- Adam Allen
- Carol Clark
- Donna Davies
- Edward Edmunds
- Eric Erikson
- Grace Green
- Keith Kelly
- Lisa Lee
- Lucas Lewis

#### Board members Absent:

- Helen Hughes
- Jack Jacobs

### Call To Order

The meeting was called to order at 3:05pm by Board President Adam Allen

#### **Prior Meeting Minutes Approval**

Director Davies moved to approve the minutes of the February 2nd, 2018. Director Kelly seconded. All approved. None opposed. Motion carried.

### **Executive Director Summary**

Executive Director Green gave a short presentation, expounding on her written director summary. Director Davies moved to accept the Executive Directory summary. Director Lee seconded the motion. All approved, none opposed. Motion carried.

## **Fundraising Committee**

The board discussed several potential fundraising ideas. The Fundraising Committee will meet and discuss.

## Upcoming Events

Next Board Meeting: April 1, 2018

### Adjournment

Director Davies moved to adjourn the meeting. Director Clark seconded the motion. All approved. Time adjourned: 5:15pm